



### Probationary Contract for New/Transfer Students

Congratulations and welcome to the St. Margaret Mary School family! All new and transfer students are accepted on a trial basis, and admission is reviewed every 30 days during the school year.

As a condition for enrollment as a student at St. Margaret Mary School, all new student(s) will be on a probationary status for the first school year. Academic progress and any disciplinary incidents will be reviewed every 30 days. At the conclusion of the probationary period, a meeting will be held with the teacher and counselor, if necessary.

Student Name: \_\_\_\_\_

Student Name: \_\_\_\_\_

Student Name: \_\_\_\_\_

And (Parents/Guardians) \_\_\_\_\_

During the probationary period the student(s) will:

- a. achieve appropriate academic progress (participate in class, turn in assignments on time, seek help when needed, etc.)
- b. follow policies and guidelines as stated in our handbook
- c. attend school regularly and arrive on time

During the probationary period the parents/guardians will:

- a. attend all meetings/conferences as necessary
- b. communicate with faculty and administration as necessary
- c. submit all paperwork/documents
- d. follow policies and procedures as stated in our handbook

The decision made by the teachers and administration will be accepted by the parent/guardian on behalf of the student. At the conclusion of the conference, a decision will be made as to whether:

- a. the probationary period will be extended (option for students in grades 5-8 only)
- b. the probationary period will end
- c. the student will be withdrawn from St. Margaret Mary School

I have read and agree to the conditions outlined in this contract.

\_\_\_\_\_  
Parent/Guardian Signature & Date

\_\_\_\_\_  
Principal Signature

\_\_\_\_\_  
Conference Date

\_\_\_\_\_  
Student's status following conference

Updated 8/2023